



Texas State Technical College (TSTC) 2023-2024 Application Procedures and Guidelines

Life High School Waxahachie and Life High School Oak Cliff

TSTC partners with high schools across Texas to provide premium technical dual enrollment opportunities. These partnerships help to fill the workforce needs of Texas. Courses are offered as hybrid and online, which begin the student's junior year of high school.

Entrance Requirements for TSTC:

- Requires a two-year commitment for both the Junior and Senior year.
- Application and counselor approval required.
- Parent permission
- Teacher recommendations
- Students must be passing all classes and must be in good standing with daily attendance and campus discipline.
- Students are required to pay the costs of tuition, fees, and needed equipment.

Due to enrollment and teacher availability, not every class may be offered every year.

Diesel Equipment Technology (Hybrid)	HVAC Technician (Hybrid)	Structural Welding (Hybrid)	Cybersecurity Technology (Online)
<p style="text-align: center;"><u>11th Grade</u> Occupational Safety & Environmental Technology I Diesel Equipment Technology I</p> <p style="text-align: center;"><u>12th Grade</u> Diesel Equipment Technology II Diesel Equipment Technology II/Advanced Transportation Systems Lab</p>	<p style="text-align: center;"><u>11th Grade</u> Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology I Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology II</p> <p style="text-align: center;"><u>12th Grade</u> Practicum in Construction Technology I Practicum in Construction Technology II</p>	<p style="text-align: center;"><u>11th Grade</u> Welding I Welding II</p> <p style="text-align: center;"><u>12th Grade</u> Practicum of Manufacturing Technology</p>	<p style="text-align: center;"><u>11th Grade</u> Internetworking Technologies I Internetworking Technologies II</p> <p style="text-align: center;"><u>12th Grade</u> Networking Lab Cyber Security Capstone Practicum in Information Technology</p>

TSTC Acceptance Criteria

(Please check these off when completed.)

- _____ A completed and signed application
- _____ Student applicants must be passing all classes for the current school year.
- _____ Student applicants must pass STAAR/EOC exams.
- _____ Students may not have excessive absences, per semester.
- _____ Students must have no ISS (in school suspension) or OSS (out of school suspension) placements for the current school year.

Tuition, Books, and Transportation

1. The student and parent/guardian will be responsible for tuition fees as low as \$33 per credit hour and for any books required for courses at TSTC.
2. There may be clothing and tool purchases that will be required for courses at TSTC.
3. Life School will be providing transportation to TSTC for Life School students and students will be required to use the transportation that Life School offers.
4. There may be additional fees for TSTC campus fees, supplies, books, etc., that student/parent/guardian will be responsible for paying.

TSTC Application Timeline

- **February** Counselors will meet with current sophomores to discuss the program. Applications open to all 10th grade students only.
- **March** Applications are due. Late submissions will not be accepted. Limited space.
- **April** Life School application decisions made. TSTC registration process sent out.
- **May** TSTC Acceptance Letters and What to do Next sent out.
- **June** Tuition due to Life School in full. (\$33 credit hour plus college campus fees)
- **August** Student must have all required materials purchased by the first day of class (textbooks/tools).

Refund Policy

To avoid any tuition charges, review your schedule and make necessary changes prior to the first-class day of the semester. Prior to the first class day of semester 100% refund.

Length of class in terms of weeks	Last class day of 70% refund	Last class day for 25% refund
5 Weeks	5th day	6th Day
7 Weeks	7th Day	9th Day
15 Weeks	14th Day	19th Day

Applicant Information

Student Name (print): _____

Parent/Guardian Name (print): _____

Cell Phone Number: _____ Email Address: _____

Select Pathway for TSTC (Circle One): Diesel Welding HVAC Cybersecurity

Acknowledgements

For each statement below, both the student and the parent/guardian must initial as a statement of agreement.

I understand that I am applying for a limited-enrollment program based upon set criteria.

Parent Initial Student Initial

I understand that financial responsibilities are associated with participation in TSTC. Life School does not assume responsibility for tuition, fees, textbooks, or course costs required by TSTC.

Parent Initial Student Initial

I understand that a student may be removed from the TSTC program for reasons including, but not limited to, inappropriate conduct, failure to maintain necessary grades, academic dishonesty, or low attendance.

Parent Initial Student Initial

I agree to adhere (student) and support (parent) the PISD Student Code of Conduct, in addition to those of the institution(s) of Higher Education. This includes Acceptable Use Policies for technology, behavior standards, and academic integrity. Students engaging in academic dishonesty will be subject to penalties administered by the Institution and PISD. Academic dishonesty includes, but is not limited to, cheating, plagiarism, and collusion on assignments or examinations.

Parent Initial Student Initial

I understand that payment of tuition does not guarantee credit at institution(s) of Higher Education. Students must earn grades and credit according to the policies of the Institution.

Parent Initial Student Initial

I understand that transferability of course credit is Institution-specific, and therefore I agree to work closely under the advisement of Life School and TSTC while working through the program. However, should plans for a major area of study change, or a later Institution of enrollment change, there is the possibility of a loss of transferability or applicability of credit earned.

Parent Initial Student Initial

(Parent/Guardian only) As a parent, I agree to model appropriate behavior for my student in my interactions with the institution(s) of Higher Education. I will abide by the Institutions' procedures for directing questions, communication with staff members, and financial transactions.

Parent Initial

(Student only) As a student, I agree to maintain a strong work ethic and integrity in my work. I also understand the importance of asking for assistance in a timely manner, and seeking guidance where necessary. I agree to adhere to the policies and procedures of Life School as well as the institution(s) of Higher Education.

Student Initial

I acknowledge that TSTC Dual Enrollment hours are non transferable to a four year university.

Parent Initial Student Initial

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

For Counselor/Coordinator Use Only:

(Please circle one for each line)

Completed Application in full: Yes or No

ALL Enrolled Subjects: 70 or higher or Below 70

STAAR/EOC: Passed or Not Passed

Attendance: Met Criteria or Does Not Meet Criteria

ISS/OSS: Met Criteria or Does Not Meet Criteria

Notes/Other:

Counselor/Coordinator Approval: _____