

**LIFE SCHOOL  
BOARD MEETING – AUDIENCE PARTICIPATION SIGN-UP SHEET**

Any person wishing to address the Board about a topic related to Life School business during the period reserved for public comment at a Board meeting or where public comment is permitted for specific agenda items must sign up to be heard, in accordance with Board Policy for Board Meetings – Public Participation, Section 1.8.3.

1. If the Board posts an agenda item for Public Comments or Citizens to be Heard, the period reserved for general public comment at a Board meeting will be limited to a total of 30 minutes. Separately, the Board shall allow public comment on specific agenda items where a member of the public desires to speak to an item on the agenda. The Board requests that comments on a specific agenda item be presented during the public comments portion of the meeting.
2. Each participant will be limited to three minutes to make comments to the Board either during general public comment or specific to an item on the agenda.
3. To facilitate an orderly meeting and respecting all participants’ time, any group of five or more persons, speaking on the same topic, is encouraged to appoint one person to present the group’s views to the Board and will be limited to five minutes to make comments to the Board.
4. Under the Texas Open Meetings Act, Government Code Section 551.042, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for today’s meeting. This means that Board members are unable to deliberate, ask you questions, provide you with a response, or take any action related to your comments.
5. The Board has adopted complaint policies, referenced in Board Policy Section 1.8.3.5, that are designed to provide, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on these policies, please contact Scott Fuller, Chief of Staff at (469) 850-5433 or [scott.fuller@lifeschools.net](mailto:scott.fuller@lifeschools.net). If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of the process.
6. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual Life School staff members and individual students. If your comment concerns specific individuals, please address your concern through the complaint policies.
7. Please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements. However, the Board welcomes input and constructive criticism, including criticism of any act, omission, policy, procedure, program or service.
8. The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the presiding officer, or the Superintendent or designee may request assistance from law enforcement officials to have the person removed from the meeting and from the premises where the meeting is being held.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Topic: \_\_\_\_\_